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### CONSUMERS INDEX TO PRODUCT EVALUATIONS AND INFORMATION SOURCES

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### CRITICAL CARE TRANSPORT

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*Jones & Bartlett Learning* Welcome to the new gold standard in critical care transport training. Published in conjunction with the American Academy of Orthopaedic Surgeons (AAOS) and the American College of Emergency Physicians (ACEP), Critical Care Transport offers cutting edge content relevant to any healthcare provider training in critical care transport. Like no other textbook in this market, Critical Care Transport thoroughly prepares medical professionals to function as competent members of a critical care team by covering the material that everyone—paramedics, nurses, physicians, and specialty crew—needs to know to operate effectively in the prehospital critical care environment. This book meets the curricula of major critical care training programs, including University of Maryland, Baltimore County (UMBC). It covers both ground and flight transport, and meets the objectives of critical care transport certification exams such as the Certified Flight Paramedic (FP-C) exam administered by the Board for Critical Care Transport Paramedic Certification. Content includes information specific to prehospital critical care transport, such as flight physiology, lab analysis, hemodynamic monitoring, and specialized devices such as the intra-aortic balloon pump. Standard topics such as airway management, trauma, and pharmacology are covered in the context of critical care. Chapters have been authored by leading critical care professionals across the country and represent the most current, state-of-the-art information on management of critical care patients.

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### THE CONDENSED GUIDE TO THE BEST MAN'S TOAST

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*Garrett County Press* Here are complete toasts for the best man -- frequently updated with new speeches. From traditional to unusual to pleasantly quirky, the speeches come with simple tips, explaining structure and tone. This is a short, to-the-point tool designed to unstick the brain and get ideas flowing.

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### THE MANUAL

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### WHAT WOMEN WANT AND HOW TO GIVE IT TO THEM

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Describes what women seek in a man and the steps a man needs to take to win women over.

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### THE RATIONAL GUIDE TO MICROSOFT OFFICE ACCESS 2007 TEMPLATES

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*Mann Publishing Group* In this book, Microsoft Program Manager Zac Woodall shows developers and IT pros how to use the new template architecture in Access 2007 to deliver rich data-centric tracking applications. He explains what Access templates are, how they are used, and how to create them. His discussion of template design and customization includes details that every template designer should know, such as design guidelines, best practices, and advice for overcoming technical hurdles. Advanced topics include personalization, designing for SharePoint, template security, enterprise deployment, and a detailed breakdown of the template (.accdt) file format. In only 256 pages, this book helps the reader to: Design Access 2007 Templates Build Enterprise Templates for Access 2007 Implement Secure Access 2007 Templates This book comes with a bonus chapter "Customizing the Field Templates Task Pane" and five bonus sample templates, which readers can use in their own projects (Access Add-In, Access Ribbon XML, Contacts Modified, Table Creator, and Template Maker). These valuable bonus materials are available as a web site download.

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### SYNTHETIC POLYMERS FOR BIOTECHNOLOGY AND MEDICINE

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*CRC Press* This book covers topics including the delivery of biologicals using synthetic polymers, cell encapsulation, and gene delivery. It deals with the use of synthetic polymers for the purpose of isolating biologicals by describing the use of stimulus-responsive polymers.

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### THE DIGITAL UNIVERSITY - BUILDING A LEARNING COMMUNITY

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*Springer Science & Business Media* This is the thoroughly revised second edition of one of the first books to provide an overview of how key aspects of university life - such as teaching, academic research, administration, management and course design - are being affected by digital and web-enabled technologies. More than three-quarters of the material has been revised and updated. Still further, three new chapters now address the following aspects: the virtual classroom, vicarious learning, and educational metadata. The main body of the text focuses on asynchronous collaboration by examining the following four key topics: principles, experiences, evaluation, and benefits. A timely and up-most important guide to all aspects of modern university education in the digital age.

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### THE COMPLETE IDIOT'S GUIDE TO DIFFICULT CONVERSATIONS

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### GET THE POSITIVE RESULTS YOU WANT WHEN THE GOING IS TOUGH

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*Dorling Kindersley Ltd* How to tackle sensitive subjects. Covering both professional and personal situations, this guide examines ways to approach and handle conversations that are often put off or avoided altogether. The most comprehensive book of its kind, it provides all the information you need to approach difficult conversations with confidence, avoid blaming, overcome defensiveness, and make better decisions. -The only book on the market covering difficult conversations in both the workplace and one's personal life -Can be read cover to cover or used as a quick reference guide -Reviewed and approved by the Program Chair of Organizational Communication at Franklin University and former professor of Applied Linguistics at Harvard University

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### STUDY GUIDE AND WORKING PAPERS 1-12

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*Prentice Hall* This chapter-by-chapter learning aid systematically and effectively helps students study college accounting and get the maximum benefit from their study time. Each chapter provides a Summary Practice Test with fill-in-the-blanks, multiple choice, and true/false problems AND solutions to all the questions, and the Working Papers Working Papers contain tailor-made spreadsheets to all end-of-chapter problems.

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## UNUSUAL AND AWESOME JOBS USING TECHNOLOGY

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### ROLLER COASTER DESIGNER, SPACE ROBOTICS ENGINEER, AND MORE

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*Capstone* Discusses jobs that use technology, including a roller coaster designer, a space robotics engineer, and a wind turbine technician.

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### TOYOTA HI-LUX PICK-UP 1969 THRU 1978

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*Haynes Manuals, Incorporated* Haynes offers the best coverage for cars, trucks, vans, SUVs and motorcycles on the market today. Each manual contains easy to follow step-by-step instructions linked to hundreds of photographs and illustrations. Included in every manual: troubleshooting section to help identify specific problems; tips that give valuable short cuts to make the job easier and eliminate the need for special tools; notes, cautions and warnings for the home mechanic; color spark plug diagnosis and an easy to use index.

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### THINGS MIGHT GO TERRIBLY, HORRIBLY WRONG

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#### A GUIDE TO LIFE LIBERATED FROM ANXIETY

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*New Harbinger Publications* Whether it manifests itself as worry, fear, rumination, obsession, compulsion, or shyness, anxiety is everywhere, and it causes no end of trouble for just about all of us. But at its core, anxiety serves an important purpose: to neutralize uncomfortable ambiguities. This book begins with a whirlwind tour of anxiety: what causes it, what we think about it, and what it might look like. Then the book looks at some of the approaches to treating anxiety and poses an intriguing question: What if you don't need to get rid of anxiety in order to live a terrific life? Things Might Go Terribly, Horribly Wrong approaches this breakaway hypothesis through the mechanisms of acceptance and commitment therapy (ACT) and presents a series of thinking points and short games readers can do to easily and effectively begin to incorporate ACT techniques into their lives. This book is not a full-scale self-help approach for someone with serious anxiety problems, but an easy way for readers who have wrestled with worry, fear, and shyness to put those feelings into perspective and focus instead on what they want to do in life. This book will help readers foster the flexibility they need to keep from succumbing to the avoidant forces of anxiety and open themselves to the often uncomfortable complexities and possibilities of life.

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### TECHNIQUES IN COMPLETE DENTURE TECHNOLOGY

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*John Wiley & Sons* This practical manual focuses on the discipline of complete denture technology. It sets out the ideal properties of complete dentures, and provides the reader with techniques for achieving these when carrying out any stage in the production process. Procedures are clearly set out in step-by-step format and fully illustrated with clinical photographs. Techniques in Complete Denture Technology discusses all the various elements that are essential for optimum denture provision, including fit, retention, stability, occlusion, muscular control, aesthetics and materials. It is essential reading for dental technicians, clinical dental technicians and maxillo-facial prosthetists, as well as providing a valuable resource for dentists and students. KEY FEATURES Provides techniques for achieving the ideal properties of complete dentures Discusses fit, retention, stability, occlusion, muscular control, aesthetics and materials Full of easy to follow step-by-step procedures Written by an experienced and established author team Highly illustrated with full colour clinical photos

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### THE PRIVATIZATION OF SPACE EXPLORATION

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#### BUSINESS, TECHNOLOGY, LAW AND POLICY

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*Transaction Publishers* Space was at the center of America's imagination in the 1960s. President John F. Kennedy's visionary statement captured the mood of the day: "We choose to go to the moon in this decade and do the other things, not because they are easy, but because they are hard." The Apollo mission's success in July 1969 made almost anything seem possible, but the Cold War made space flight the province of governmental agencies in the United States. When the Apollo program ended in 1972, space lost its hold on the public interest, as the great achievements wound down. Entrepreneurs are beginning to pick up the slack—looking for safer, more reliable, and more cost effective ways of exploring space. Entrepreneurial activity may make create a renaissance in human spaceflight. The private sector can energize the quest for space exploration and shape the race for the final frontier. Space entrepreneurs and private sector firms are making significant innovations in space travel. They have plans for future tourism in space and safer shuttles. Solomon details current US and international laws dealing with space use, settlement, and exploration, and offers policy recommendations to facilitate privatization. As private enterprise takes hold, it threatens to change the space landscape forever. Individuals are designing spacecraft, start-up companies are testing prototypes, and reservations are being taken for suborbital space flights. With for-profit enterprises carving out a new realm, it is entirely possible that space will one day be a sea of hotels and/or a repository of resources for big business. It is important that regulations are in place for this eventuality. These new developments have great importance, huge implications, and urgency for everyone.

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### THE "HITCHHIKER'S GUIDE TO THE GALAXY" REVISITED: MOTIFS OF SCIENCE FICTION AND SOCIAL CRITICISM

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*Diplomica Verlag GmbH* This book is a survey of typical Science Fiction elements in Douglas Adams's Hitchhiker's Guide to the Galaxy. Christian Erkenbrecher first goes through a short history of Science Fiction and identifies certain motifs of the genre in order to correctly place the novel within a useful context. Classical elements of the Science Fiction canon are identified in the novel and scrutinized. It becomes clear that Douglas Adams was fully aware of the SF "burden" and we can see how its elements are used in order to create both humour and criticism. The question of whether social criticism can be applied purposefully in SF will be asked. Other big questions which are posed (and answered?) in Hitchhikers are also taken into consideration: Is there a god? Will the breakdown of communication barriers between races put an end to all wars? Can the advancement of technology prevent us from destroying ourselves? Follow the author on his way through Douglas Adams's "wholly remarkable book" and see how this exceptional hitchhiking playwright and atheist writer enriched the world with his unique prose.

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### THE MYTH AND RITUAL SCHOOL

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#### J.G. FRAZER AND THE CAMBRIDGE RITUALISTS

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*Routledge* First Published in 2002. Routledge is an imprint of Taylor & Francis, an informa company.

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### THE PHYSICIAN'S GUIDE TO INVESTING

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#### A PRACTICAL APPROACH TO BUILDING WEALTH

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*Springer Science & Business Media* I met Bob Doroghazi when he dropped the first draft of his manuscript of The Physician's Guide to Investing: A Practical Approach to Building Wealth at my office. I will have to admit I was a bit skeptical: a physician writing a book on investments? During that first meeting with Bob, it became evident that he had been a successful physician and a successful investor, so I agreed to take a look at the book. I was in for a pleasant surprise. Bob's manuscript was easy to read and had specific advice useful to physicians, interspersed with lots of practical tidbits for any investor. Having written three college-level finance and investment texts, I was excited to be in on a project aimed at offering practical investment advice to a more general, yet specialized, audience. I had high expectations for the book and am pleased to say that I believe Bob has delivered a book that every physician interested in building wealth and protecting assets should read. Bob is a straight shooter; he tells it like he sees it in his book. Some doctors might be indignant on reading his statements, such as "Physicians sometimes have no idea of their limitations. This type of arrogance and ego can result in investing disaster." However, if you do have these limitations (and most professionals, even college

professors, do), then reading Bob's book will help you recognize situations in which they can lead to poor investment decisions.

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#### **THE BOEING 737 TECHNICAL GUIDE**

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This is an illustrated technical guide to the Boeing 737 aircraft. Containing extensive explanatory notes, facts, tips and points of interest on all aspects of this hugely successful airliner and showing its technical evolution from its early design in the 1960s through to the latest advances in the MAX. The book provides detailed descriptions of systems, internal and external components, their locations and functions, together with pilots notes and technical specifications. It is illustrated with over 500 photographs, diagrams and schematics. Chris Brady has written this book after many years developing the highly successful and informative Boeing 737 Technical Site, known throughout the world by pilots, trainers and engineers as the most authoritative open source of information freely available about the 737.

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#### **ARMY AMMUNITION DATA SHEETS**

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#### **MILITARY PYROTECHNICS (FEDERAL SUPPLY CLASS 1370).**

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#### **A DEAL WITH THE DEVIL**

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*Amelia Wilde* A man can only have one great love, and mine was the sea. Until I pulled a half-drowned heiress out of the water. Until I kept her as mine. Until I hurt her to prove I didn't love her. Now we're surrounded. Dangerous pirates want to use her for their own purposes. I won't give her up that easy. I have a lifetime of treasure to protect. But with the ship going down, there's only one thing I want to save. Her. A Deal with the Devil is book two in the Devil trilogy by USA Today bestselling author Amelia Wilde. The Devil and the Deep Blue Sea must be read first.

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#### **THE HARVEY MILK INSTITUTE GUIDE TO LESBIAN, GAY, BISEXUAL, TRANSGENDER, AND QUEER INTERNET RESEARCH**

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*CRC Press* This powerful reference tool is the most comprehensive, reliable guide to Internet resources for the LBGTO community. More than just a guide to useful Web sites, it also evaluates LGBTQ mailing lists, message boards, search engines, and portals. The guide includes resources for a variety of academic disciplines, including the humanities, the social sciences, law, labor studies, media studies, transgender and intersex studies, and other areas of interest. The in-depth interviews with leaders of the queer Internet provide fascinating background information on the history and objectives of major sites. The Harvey Milk Institute Guide to Lesbian, Gay, Bisexual, Transgender, and Queer Internet Research is an indispensable tool for researchers, community leaders, and scholars. To view an excerpt online, find the book in our QuickSearch catalog at [www.HaworthPress.com](http://www.HaworthPress.com).

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#### **THE CSS3 ANTHOLOGY**

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#### **TAKE YOUR SITES TO NEW HEIGHTS**

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*SitePoint* The CSS Anthology: 101 Essential Tips, Tricks & Hacks is a compilation of best-practice solutions to the most challenging CSS problems. The fourth edition of this best-selling book has been completely revised and updated to cover newer techniques enabled by CSS3 and HTML5, and more recent trends in web design, such as responsive design. It is the most complete question-and-answer book on CSS available, with over 100 tutorials that show readers how to gain more control over the appearance of their web pages, create sophisticated web page navigation controls, and design for alternative browsing devices, including phones and screen readers. The CSS code used to create each of the components is available for download and guaranteed to be simple, efficient and cross-browser compatible.

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#### **THE JOURNAL OF ANATOMY AND PHYSIOLOGY, NORMAL AND PATHOLOGICAL, HUMAN AND COMPARATIVE**

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#### **TERRY PRATCHETT'S DISCWORLD 2016 DIARY**

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#### **A PRACTICAL MANUAL FOR THE MODERN WITCH**

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*Gollancz* One part diary, one part guide to the arcane practices of the funniest creation in modern fantasy, 100% Discworld goodness. With their trademark mix of cultural ephemera, background detail and hilarious one-liners, the Discworld diaries are back. And 2016's diary gives a long-awaited insight into the wit and wisdom of some of the Discworld's most-loved characters, the Witches. Or, as Granny Weatherwax puts it: "I don't hold with diaries. If a witch don't know where she's been or where she should be, no amount of writing it down in long and diverse letters will make any difference. There are some who say that making a note of birthdays and the like will mean you get a lot of presents but I think Gytha is wrong. But suit yourself. Personally I can't be doing with it." ~ Esme Weatherwax

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#### **UNITY 4.X GAME DEVELOPMENT BY EXAMPLE BEGINNER'S GUIDE**

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*Packt Publishing Ltd* This is a practical and light-hearted guide to get to grips with creating your first games, with easy-to-follow, step-by-step tutorials using the award winning Unity engine. If you've ever wanted to enter the world of independent game development but have no prior knowledge of programming or game development, then this is the book for you. Game developers transitioning from other tools like GameMaker and Flash will find this a useful tool to get them up to speed on the Unity engine, as will anyone who has never handled the Unity engine before.

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#### **THE BLUFFER'S GUIDE TO THE QUANTUM UNIVERSE**

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A snappy little book containing facts, jargon, and inside information--all that readers need to know to hold their own among the experts.

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#### **THE POCKET GUIDE TO VITAMINS**

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#### **AN ACCESSIBLE, HANDY GUIDE TO VITAMINS AND OTHER SUPPLEMENTS**

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*Pan Macmillan* We all know that a good diet full of vital vitamins and minerals is key to staying fit and healthy. But with busy schedules, processed foods and entrenched diet and lifestyle habits, can you be sure your body is getting enough essential nutrients? Even the smallest deficiency can result in fatigue, joint pain, a weakened immune system and problematic skin. Vitamin supplements are a simple and easy way to ensure you get the right nutrients, every day. Written by nutritionist Angela Dowden, The Pocket Guide to Vitamins offers sound, sensible advice on the uses vitamins, minerals, herbs and other supplements and helps you choose the right ones for your needs. Covering key products such as fish oils, probiotics and popular herbs, it also offers advice on supplements for specific health concerns. The Pocket Guide to Vitamins is a handy, accessible guide based on the latest research to help you decide whether you are getting all the nutrients you need, whether a supplement might help, and how to choose the right product for you.

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#### **THE ENCHANTMENT OF SOCIOLOGY**

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## A STUDY OF THEOLOGY AND CULTURE

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*Palgrave Macmillan* A unique study of the link between theology and culture from a sociological perspective which addresses the issue of the pursuit of enchantment in the context of postmodernity. Sociology is applied to sociology itself to discern its own domestic response to theological readings of culture. A novel reading of Simmel, Bourdieu and Weber in relation to the Swiss Catholic theologian, Hans Urs von Balthasar, produces a controversial critique of assumptions regarding religious belief in the context of debates on secularisation and postmodernity.

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## THE ENTREPRENEUR'S GUIDE TO HIRING AND BUILDING THE TEAM

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*Praeger Pub Text* A recruiting and retention expert shows how to find and hire people who will have an immediate impact, integrate them into the team, and retain them for the long term.

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## THE BASICS OF GEOMORPHOLOGY

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### KEY CONCEPTS

*SAGE* "I can think of no better guides than Professors Ken Gregory and John Lewin to lead the reader through the conceptual basis of this exciting science." - Victor R. Baker, University of Arizona "A very readable and informative introduction to the discipline for senior undergraduates, postgraduates and researchers." - Angela Gurnell, Queen Mary University of London "Time will tell, but this book may well mark a turning point in the way students and scientists alike perceive Earth surface processes and landforms." - Jonathan Phillips, University of Kentucky This student focused book provides a detailed description and analysis of the key concepts, ideas, and hypotheses that inform geomorphology. Kenneth Gregory and John Lewin explain the basics of landform science in 20 concepts, each the subject of a substantive, cross-referenced entry. They use the idea of the 'geomorphic system' to organise entries in four sections, with extensive web resources provided for each: System Contexts: The Systems Approach / Uniformitarianism / Landform / Form, Process and Materials / Equilibrium / Complexity and Non Linear Dynamical Systems System Functioning: Cycles and cascades / Force-Resistance / Geomorphic work / Process Form Models System Adjustments: Timescales / Forcings / Change Trajectories / Inheritance and Sensitivity / Anthropocene Drivers for the Future: Geomorphic Hazards / Geomorphic Engineering / Design and Prediction Aligned with the teaching literature, this innovative text provides a fully-functioning learning environment for study, revision, and even self-directed research for both undergraduate and postgraduate students of geomorphology.

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## THE COMPLETE IDIOT'S GUIDE TO VENTRILOQUISM

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*Dorling Kindersley Ltd* The art of "bellyspeaking" isn't for dummies. The Complete Idiot's Guide® to Ventriloquism teaches everyone to speak from their bellies, create and substitute sounds, use all the registers of their voice, and create diversions to attract the listener's ear - whether they invest in a fancy puppet or create their own figure out of a sweat sock. ?Includes tips for making, manipulating, and talking with their dummy and for it - both at the same time ?Advice for getting an act together and taking it on the road - getting gigs, getting paid, and how to improve performances ?How to write dialogue and jokes and rehearsal techniques

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## SUMMARY OF THE ART OF THE DEAL

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### BY DONALD TRUMP

*Createspace Independent Publishing Platform* PLEASE NOTE: This is key takeaways and analysis of the book and NOT the original book. The Art of the Deal by Donald Trump | Key Takeaways & Analysis Preview: The Art of the Deal by Donald Trump offers business advice and strategy through the lens of Trump's business deals and development projects as head of the Trump Organization. There is no typical week or project in Trump's work. His days are filled with phone calls and impromptu meetings, but the variety of relationships and investments he details paint a picture of how Trump cuts deals and earns multiple millions... Inside this Instaread of The Art of the Deal: · Overview of the book · Important People · Key Takeaways · Analysis of Key Takeaways About the Author With Instaread, you can get the key takeaways and analysis of a book in 15 minutes. We read every chapter, identify the key takeaways and analyze them for your convenience.

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## JOPLIN PAYS IT FORWARD

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## COMMUNITY LEADERS SHARE OUR RECOVERY LESSONS

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## CREST-JEWEL OF WISDOM (VIVEKACHUDAMANI)

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"Sankara's works, the manuals and catechisms for learners, are complete and perfect. They really teach, quite plainly and lucidly, the first steps on the path of wisdom; they point out, with clear insistence, the qualities that are necessary to make these first steps fruitful; qualities without which the learner may remain, hesitating and halting, on the threshold, through lack of the force and sterling moral worth which alone make any further progress possible. "The Crest-Jewel of Wisdom begins with these first steps on the path and ends with the complete teaching of Sankara's philosophy so far as that teaching can be put into words. His teaching is, briefly stated, this: The cause of the sorrow and suffering of mankind is a belief in the reality and isolated existence of the personal life. But the personality, with the fate of which each one of us identifies himself, has no real existence; it is nothing but an image of the body in the mind, and its sufferings are imaginary. Its original cause is the "beginningless, ineffable unwisdom" of separation; and this illusion of isolated being is dispelled by an insight, which we may well call illumination, or inspiration. When the false self is dispelled, Sankara tells us, the real Self rises in the heart, as the sun shines out when the clouds are dispersed."-Charles Johnston

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## U. S. CUSTOMS BROKER LICENSE EXAMINATION PREPARATION GUIDE (4TH ED. VOL. 2 2016)

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## THE SINGLE GIRL'S GUIDE TO MARRYING A MAN, HIS KIDS, AND HIS EX-WIFE

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## BECOMING A STEPMOTHER WITH HUMOR AND GRACE

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*Penguin* A funny, honest, and empathetic resource for the novice stepmother on maintaining sanity, solving hair-raising identity issues, regaining a sense of humor, and surviving what you did for love.... What happens when the honeymoon comes to a screeching halt and you're faced with a houseful of rambunctious children, an ever-present ex-wife, and a new husband trying to balance the chaos? This helpful guide includes advice on: • The kids: Adjusting to suspicion, resentment, and biological-parent loyalties • The ex-wife: Living calmly alongside her, whether she's a psycho or the perfect mother • The holidays: Accommodating old family traditions and developing new ones • The sex: Keeping love alive through the kids' bed-wettings and nightmares • The finances: Building safety nets and avoiding financial disasters • The urge to be evil: Accepting it, and then stopping yourself from saying something you'll regret—to him, the kids, or her • Plus an invaluable list of resources, websites, publications, and organizations specifically for the new stepmother

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## THE REASON FOR GOD

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## CONVERSATIONS ON FAITH AND LIFE

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*Zondervan* This Discussion Guide and accompanying DVD will help you and your group learn how to engage others in dialogue on six common objections to Christianity. Whether in a group setting or individual conversation, The Reason for God is a resource for what to

say in response to these objections, and a model for how to say it.[Session Titles]ÒDiscussion 1.IsnÆt the Bible a Myth?HasnÆt Science Disproved Christianity?ÒDiscussion 2.How Can You Say There Is Only One Way to God?What About Other Religions?ÒDiscussion 3.What Gives You the Right to Tell Me How to Live My Life?Why Are There So Many Rules?ÒDiscussion 4.Why Does God Allow Suffering?Why Is There So Much Evil in the World?ÒDiscussion 5.Why Is the Church Responsible for So Much Injustice?Why Are Christians Such Hypocrites?ÒDiscussion 6.How Can God Be Full of Love and Wrath at the Same Time?How Can God Send Good People to Hell?

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**THE INTERNATIONAL JOURNAL OF TECHNOLOGY, KNOWLEDGE AND SOCIETY**

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**VOLUME 5, NUMBER 4**

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*Common Ground Publishing* The International Journal of Technology, Knowledge and Society creates a place for the publication presenting innovative theories and practices relating technology to society. It is cross-disciplinary in its scope and provides a meeting point for technologists with a concern for the social and social scientists with a concern for the technological. The focus is primarily, but not exclusively, on information and communications technologies. Equally interested in the mechanics of social technologies and the social impact of technologies, the journal is guided by the ideals of an open society, where technology is used to address human needs and serve community interests. These concerns are grounded in the values of creativity, innovation, access, equity and personal and community autonomy. In this space, commercial and community interests at times complement each other; at other times they appear to be at loggerheads. The journal will examine the nature of the new technologies, their connection with community, their use as tools for learning, and their place in a 'knowledge society'. The perspectives presented range from big picture analyses which address global and universal concerns, to detailed case studies which speak of localised social applications of technology. The papers traverse a broad terrain, sometimes technically and other times socially oriented, sometimes theoretical and other times practical in their perspective, and sometimes reflecting dispassionate analysis whilst at other times suggesting interested strategies for action. The journal is relevant for academics in the fields of informatics, computer science, history and philosophy of science, sociology of knowledge, sociology of technology, education, management and the humanities; research students; technology developers and trainers and industry consultants. The International Journal of Technology, Knowledge and Society is peer-reviewed, supported by rigorous, criterion-referenced article ranking and qualitative commentary processes, ensuring that only intellectual work of significance is published.

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**365 DAILY AFFIRMATIONS FOR TIME MANAGEMENT**

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*Hannacroix Creek Books* A collection of powerful affirmations on time management by productivity expert, coach, speaker and sociologist Dr. Jan Yager, and selected famous quotes on time, that also includes useful activities for improving efficiency at work and in one's leisure time. There is an introduction about time management, an essay on the three time management lessons that the author's father taught her, and a bibliography. ""Productivity guru Jan Yager's original and insightful affirmations are a wonderful tool for gaining control over your time, at work or in your leisure hours."-Laura Stack, Supercompetent About the author: Dr. Jan Yager has been researching time management, and conducting workshops, coaching, and delivering keynote addresses on productivity, since the 1980s. She is also the author of Creative Time Management for the New Millennium; Work Less, Do More and 28 other nonfiction and fiction titles translated into 24 languages. She has been interviewed on major talk shows such as Oprah, Today Show, Good Morning, America, and has been on several international author tours. For more information, visit the author's website: [www.timemasters.com](http://www.timemasters.com) Publisher's website: <http://www.hannacroixcreekbooks.com>